



Interreg



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the European Union

Meuse – Rhine (NL – BE – DE)

provincie limburg



Financial officer (1.0 FTE) for the Province of Limburg

For the duration of the Interreg Meuse-Rhine (NL-BE-DE) programme until 1 January 2030 at the latest

The Interreg Meuse-Rhine team is seeking enthusiastic candidates with extensive experience in the financial monitoring of projects and programmes, preferably EU-funded programmes in an international context.

In this position you will be part of the Interreg Meuse-Rhine cluster

Welcome to the Meuse-Rhine region, where crossing borders is part of everyday life. When you work in this region, you can start the day in Maastricht (the Netherlands), move on to business meetings in Liège (Belgium), and end the day in the beautiful old city centre of Aachen (Germany). The region's more than four million inhabitants appreciate its borderless combination of vibrant cities, world-class research, rich cultural heritage, and unspoilt nature every day.

Since 1991, cross-border cooperation projects between the Belgian, German, and Dutch partner regions have received support from Interreg. The sixth Interreg Meuse-Rhine (NL-BE-DE) programme encompasses the territory or parts of the territory of the Dutch Province of Limburg, the Belgian Province of Limburg, the Aachen Region, the Province of Liège, the German-speaking Community of Belgium and the Federal State of Rhineland-Palatinate. The European Union and its programme partners (Member States, regions) have made a total of € 176 million in public funding available to tackle the great societal challenges facing the programme area. These challenges include the industrial transition, the green transformation, healthier citizens, tourism in a high-quality region, and living and working without borders. Key drivers are innovation, sustainability and the social agenda.

The Dutch Province of Limburg has been designated as Managing Authority (MA) for the Interreg Meuse-Rhine (NL-BE-DE) programme 2021-2027, which effectively runs from the time of approval in mid-2022 until the end of 2029. This makes the Province of Limburg effectively responsible for the implementation and management of this cross-border programme.

The task of coordinating internationalisation and regional activities within the scope of the Euregio Meuse-Rhine (EMR) falls to the King's Commissioner for the Province of Limburg. The cluster reports to the Director of the Province of Limburg Regional Ministry.

The financial officer's tasks:

As financial officer, you will

- advise and support (project) teams operationally, process-wise and with assigned aspects of project management (risk management, planning management, quality management, financial management and information management);
- prepare timely and accurate reports and recommendations on the basis of which project managers can take decisions concerning control measures;
- assist the Joint Secretariat (JS) project managers on financial aspects of project tracking;
- offer counsel and/or advise on the eligibility of project expenditure and performance;
- monitor programme/project budgets and monitor their implementation and financial viability;
- draw up standards and key figures where necessary;
- analyse preliminary and subsequent costing of projects requiring process analyses;
- produce financial analyses and forecasts for the programme, based on data from the digital management system and other online reporting systems, including those of the European Union and the Province of Limburg. If necessary, you will develop the relevant queries or spreadsheets yourself;
- provide financial support and advice to the Joint Secretariat and Managing Authority (MA);
- support the programme manager in preparing payment claims (for example for the European Commission) by providing appropriate financial statements;
- prepare manuals and act as financial adviser for project beneficiary training courses;
- have an affinity for IT applications and are able to develop IT applications on your own in Excel or similar software;
- collect and process data for progress reports, management and other reporting, budget amendments, budget applications, and for the preparation of financial overviews concerning the programme's budgetary management;
- oversee implementation of the financial procedures as laid down in the management and control systems and the correct application of public procurement rules. In this context, you may elaborate and/or adapt guidelines, techniques and methodologies, and you will defend the positions and criteria of the programme and the European Union with multiple stakeholders;
- be responsible for financial monitoring, in particular with regard to EU and national rules on Interreg funding and related areas (public procurement, State aid, etc.);
- assist colleagues and temporarily take over their tasks when necessary;
- be responsible for preparing the tender dossier for centrally organised Technical Assistance.

Working for the Province of Limburg is surprisingly different

Working for the Province of Limburg means working to promote the welfare and prosperity of Limburg and its people. Our shared mission is to achieve results that have impact. You do this in a setting where a wealth of cultural heritage and tourist assets almost make you feel like you're on holiday. North Limburg has the nature-rich Land of Peel en Maas and the fens and shifting dunes of the Maasduinen. Central Limburg has the largest interconnected water sports area in the Netherlands, i.e. the Maasplassen. And South Limburg has the rolling hills of the green Heuvelland.

The Province of Limburg is growing towards an open, learning governmental organisation within which professionals have the scope to pursue innovations in cooperation with relevant partners. This requires employees to shoulder responsibility for their own development. The Province provides strong support for personal development and expects its employees to take initiatives and make efforts in that regard.

The following requirements apply for this position:

- ✓ Higher professional qualification (Dutch HBO) and commensurate level of knowledge and skill;
- ✓ Experience working with cross-border cooperation and/or EU programmes is an asset;
- ✓ Ability to move fluidly within a government organisation;
- ✓ Ability to maintain contacts with project partners and the staff of the bodies involved in the programme;
- ✓ Financial-analytical knowledge and skills and the ability to maintain an overview;
- ✓ Affinity for figures, project budgets, tables and financial data;
- ✓ Excellent knowledge of Word and Excel and the ability to program in Excel;
- ✓ Affinity for IT applications;
- ✓ Priority is given to candidates who have experience working with Interreg programmes and/or projects.
- ✓ Languages:
 - fluency in English;
 - native-speaker proficiency in one of the languages of the Euregio Meuse-Rhine (French, German, Dutch); a good working knowledge of the other languages is a valuable asset in this position;
 - willingness to learn the languages of the Euregio Meuse-Rhine.
- ✓ Knowledge competences:
 - knowledge of and insight into financial project control, or willingness to learn;
 - familiarity with public procurement legislation in the various Member States, or willingness to learn quickly.
- ✓ Behavioural competences:
 - results-driven: sets challenging (but achievable) goals and makes every effort to attain them;
 - planning and organising: plans and organises large and difficult tasks and assignments and implements short-term solutions subject to unforeseen circumstances that may have specific consequences for others;
 - progress monitoring: tracks the progress of one's own work and that of others;
 - accuracy and a sense of quality: continues to deliver quality work under heightened pressure and actively seeks opportunities to improve the quality of one's own work.

We offer you:

- ✓ A minimum gross monthly salary, based on a 36-hour working week, of € 3.385,60 and a maximum of € 4.778,94 in salary scale 10;
- ✓ An Individual Choice Budget (ICB) of approximately 22%, including holiday allowance (8%), and a structural year-end bonus (8.3%).

This budget comes on top of your fixed salary and can be paid when you need it. You can also use it, for example, to purchase a bicycle, sports club membership, or extra leave;
- ✓ Opportunities to work flexibly to some extent and independently of location;
- ✓ Personal training budget of €5,000 for a five-year period with sufficient opportunities to work on your development.
- ✓ Pension accrual at ABP (Dutch pension fund for civil servants)

Other information

At the end of the selection procedure, we will ask the selected candidate to apply to their municipality for a Certificate of Conduct (Verklaring Omtrent het Gedrag, VOG) and, after obtaining the approval of Justis, to submit it to us.

This position is associated with an integrity risk profile.

Representatives from the cluster will be involved in the final stage of the selection procedure.

Are you interested?

Then we are happy to receive your application before 1 March 2023 via following link to our system:

<https://www.solliciterenbijdeprovincielimburg.nl/aanmaken-sollicitatie-incl-autorisatie-prs/sollicitatie-met-commissie?VcSn=170>

Only applications submitted via the system of the Provincie Limburg will be considered.

If you would like more information, contact Paul Heuts, senior programme manager, at +31 (0)6 11 38 69 82 or Jean Philippe Odeurs, senior programme manager, at +31 (0)6 29 47 73 65.